



PASTORS
Pamela Nelson-Munson, Senior Pastor
Adam Briddell, Associate Pastor

FIRST UNITED METHODIST CHURCH

TO: FACILITY USERS AT FIRST UNITED METHODIST CHURCH OF EUGENE
FROM: BOARD OF TRUSTEES
DATE: October 1, 2014

Our policy is to encourage use of our church by non-profit and community service organizations. We ask that you read thoroughly the enclosed Rules and Regulations of the Board of Trustees governing use of our facilities. In addition, we require all groups wanting to use our church to complete the Application for Use of Facilities.

Fees are not charged to United Methodist Church organizations. Other groups may have fees waived or reduced if they state the reason in writing.

FEE SCHEDULE: Fees are for the first four hours of use. Additional fees will apply for every hour over the four hour period. Fees must be paid one week prior to the scheduled event.

Fellowship Hall	\$225.00	(over 4 hrs. = \$40/hour)*
Sanctuary	\$450.00	(over 4 hrs. = \$75/hour)
Room 19	\$80.00	(over 4 hrs. = \$15/hour)
Parlor, Library, Classrooms	\$60.00	(over 4 hrs. = \$10/hour)
Kitchen	\$125.00	(over 4 hrs. = \$20/hour)
Kitchen Hostess (required)	\$15.00	(per hour)
Piano Fee	\$15.00	
P.A. System	\$20.00	(use only)
P.A. System Operator	\$25.00	(per hour)
Custodial Fee	\$20.00	(per hour, 2 hr. minimum)
Set Up/Clean Up	\$20.00	(per hour)
Reset Fee for Sanctuary	\$100.00	(for Saturday night Sanctuary use)
Building Supervisor	\$20.00	(per hour, 4 hr. minimum, 150+ persons) (300+ persons 2 supervisors)
Recovery Groups	\$50.00	(per month)

In the event of church priority use, First United Methodist Church of Eugene may cancel this agreement or change the accommodations with notice of 30-60 days.

*Non-profit fees for Fellowship Hall = \$125.00 for first 4 hours; over 4 hours \$40/hour.

A Reconciling Congregation

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